

A Birmingham Law Society Seminar: “Compliance Update:COLPs,COFAs and PII”

Date: Wednesday 13th of June 2012

Time: 1.30pm to 4.30pm

**NEW VENUE: Anthony Collins, 134 Edmund Street,
Birmingham, B3 2ES**

CPD: 3 hours accredited by the SRA

Fee: £99 plus VAT for members, £115 plus VAT for non-members



Birmingham Law Society
Learning & Development

Why Attend? The SRA Handbook has now been in force for several months and the SRA have started the process of licensing Alternative Business Structures. Your firm's COLPs and COFAs will have had to be nominated to the SRA and the imminent changes to the indemnity insurance arrangements for the profession will also serve to throw more focus onto the importance of compliance in all types and sizes of law firms. This timely session reviews the key strands of law firm risk management and will provide practical guidance on the issues that no firm can afford to ignore.

- The SRA Handbook – have you adapted to outcomes and indicative behaviours?
- How the indemnity insurance market will change in 2012 – why this year's renewal round is critical
- COLPs and COFAs – do you have the systems required of your role?

Speakers:

- **Matthew Moore LL.B, MCIPD, CDipAF.** Matthew is a director of Web4Law Ltd and a consultant solicitor with regulatory specialists Jayne Willetts & Co. in Birmingham. He was the authorised trainer for the Law Society in its Lexcel scheme from 1999-2007 and is the author of various practice guides, including four versions of the Law Society's 'Lexcel Office Procedures Manual'. Other published works include 'Money Laundering Compliance for Law Firms' (Ark Group – with Diane Price) and 'Money Laundering and Mortgage Fraud Compliance for Conveyancers' (Ark Group: February 2010).

- **Jayne Willetts, Solicitor Advocate.** Jayne is a Solicitor Advocate with her own specialist professional regulation practice Jayne Willetts & Co. She regularly appears as an advocate before the Solicitors Disciplinary Tribunal either prosecuting on behalf of the SRA as well as defending other solicitors. Described in Chambers & Partners Directory as “a formidable defence advocate” much of her work involves advising law firms and other professionals and regulators on all aspects of professional regulation. A former President of Birmingham Law Society and regular columnist in the Society's Bulletin Jayne is also Chair of the Standards Committee for Coventry City Council as well as a Legal Adviser to the Conduct Committee of the Chartered Institute of Architectural Technologists.

To book onto this seminar:

Telephone Glenda Rogers, Professional Services Manager at Birmingham Law Society on
0121 222 4193 or e-mail : glenda@birminghamlawsociety.co.uk